



# Catholic Diocese of Phoenix

## Volunteer Application Form

The **Catholic Diocese of Phoenix** appreciates your willingness to share your faith, gifts and skills. Providing safe and secure programs for our members is of utmost importance to us. The information gathered in this application is designed to help us provide the highest quality Catholic programs for the people of our community. For your privacy, this form will be stored in a locked environment.

<b>MAIN APPLICATION</b>					
Last Name	First Name	Middle Initial	Date of Birth	Social Security #	
Street Address	City	State	Zip	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Length at address _____ Years _____ Months      If you have resided at this location less than 5 years, if more than three, list additional previous addresses on last page of application. Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No					
Most Recent Previous Address		City	State	Zip	
Additional Previous Address		City	State	Zip	
Home Telephone Number	Cell Phone Number	<input type="checkbox"/> I am a current volunteer since (Date) _____ at (Parish/School): _____ <input type="checkbox"/> I am a new volunteer working WITH children/youth <input type="checkbox"/> I am a new volunteer and DO NOT work with children/youth <input type="checkbox"/> I volunteer in food pantries or meal services or provide ministerial services in private homes			
E-mail Address					
<b>DIocese of Phoenix Questionnaire</b>					
Please specify your parish of registration. (Membership is not defined by attendance but by actual documented registration only.) Leave blank if you are not a member of a specific parish.  Name of Parish: _____  Registered in your Parish? <input type="checkbox"/> Yes <input type="checkbox"/> No  Envelope No: _____  Length of parish membership: _____ Yrs _____ Months		Please list the names of your children in Catholic schools. If not applicable, please leave blank.  _____  _____  _____		Are you applying to be a volunteer at a parish or a school or both?  <input type="checkbox"/> Both <input type="checkbox"/> Parish <input type="checkbox"/> School  _____  _____  _____	
1. What position/role(s) do you desire to fill at the parish and/or school?					
2. What interests you about the role/position(s)?					
3. What has prepared you for the role/position that you currently hold (or for which you are applying)?					



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**EMPLOYMENT**  Check here if you are not currently employed.

<b>Current Employer:</b>	Position	Years employed	
Street Address	City	State	Zip

**VOLUNTEER HISTORY**  Check here if you do not have volunteer history.

<b>Volunteer Position</b>	Organization	Start date	End date	Duties
Street Address	City	State	Zip	
Contact Person / Title	Contact's Phone Number	Contact's e-mail address		

<b>Volunteer Position</b>	Organization	Start date	End date	Duties
Street Address	City	State	Zip	
Contact Person / Title	Contact's Phone Number	Contact's e-mail address		

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Street Address	City	State	Zip	
Contact Person / Title	Contact's Phone Number	Contact's e-mail address		

**REFERENCES**

(A minimum of 3 required. If residing in Diocese of Phx less than 3 years a minimum of 2 references must be from previous location.)

Reference Name: First, Last	Address (City State Zip)	Daytime Phone Number	How long have you known this person?	Has this person agreed to be a reference?
Professional/Civic				<input type="checkbox"/> No <input type="checkbox"/> Yes
Personal				<input type="checkbox"/> No <input type="checkbox"/> Yes
Personal				<input type="checkbox"/> No <input type="checkbox"/> Yes
Family Member				<input type="checkbox"/> No <input type="checkbox"/> Yes
Family Member				<input type="checkbox"/> No <input type="checkbox"/> Yes



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## BACKGROUND CHECK INFORMATION

Have you changed your last name in the past 5 years?  Yes  No  
 Was name change due to a marriage/divorce?  Yes  No What was your previous last name? \_\_\_\_\_

Have you ever been accused of or arrested for physically, sexually, or emotionally abusing a child or an adult?  
 Yes  No If Yes, Explain \_\_\_\_\_

Indicate if you have ever been arrested, indicted, awaiting trial or have ever admitted to committing a misdemeanor or felony. If yes, please list the offense, date, jurisdiction and outcome.  Yes  No  
 Do you have any outstanding warrants?  Yes  No

Is there anyone living in your home that is a registered sex offender, been accused of or is awaiting trial for a criminal offense against a child?  Yes  No

At any time during the past 5 years have you lived in a different state (within the United States) or do you currently live outside the state this Diocese is located in? If yes, what state did you live in? \_\_\_\_\_

Driver's License: State \_\_\_\_\_ Number \_\_\_\_\_

## ADDITIONAL VOLUNTEER LOCATIONS

Please indicate the city and name of additional parishes/schools/ ministry locations you would like to have this application registered.

<b>Volunteer Location 1:</b> SVDP/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Volunteer Location 3:</b> SVDP/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Volunteer Location 2:</b> SVDP/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Volunteer Location 4:</b> SVDP/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No

## FOUNDATION SAFE ENVIRONMENT TRAINING CLASS, LOCATION AND DATE

Date \_\_\_\_\_ Location \_\_\_\_\_

## DECLARATION – Please read each statement and initial on the lines below (Do not make check marks).

(initials only)  
 \_\_\_\_\_ I declare that all statements contained in this application are true and that any misrepresentation or omission is cause for rejection of my application or dismissal from my ministry involvement.

(initials only)  
 \_\_\_\_\_ I understand that a background check may be conducted prior to and during my service. I authorize investigations of all statements contained in the application.

(initials only)  
 \_\_\_\_\_ **I agree to observe all Catholic Diocese of Phoenix guidelines and policies for the program in which I am applying.**

**\*\*\* DO NOT SIGN UNTIL YOU HAVE READ AND INITIALED THE ABOVE STATEMENTS.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Trainer Review**

I have reviewed the applicant document and verify applicant completed training and initialed the declaration statements.  
 Trainer Initials: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Screening Committee**

I have reviewed the applicant document and have highlighted missing or incomplete information.  
 Screening Committee Member Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

For the safety of our children, we sincerely appreciate your cooperation in completing this entire application.